

REQUEST OF PRICE QUOTATION FOR THE DRAFTING OF STUDY ANALYSES IN THE FRAMEWORK OF THE EU FUNDED PROJECT TALKNET, INDEX N. CE1044 (INTERREG VB CENTRAL EUROPE 2014-2020 PROGRAMME)

CODOGNOTTO Polska sp. z o.o. is partner of the Project TalkNET, project index n. CE1044, funded by the Interreg Central Europe 2014-2020 Programme, with an allocated budget of 237.417,50 €. The overall duration of the project is 36 month, 01.06.2017 – 31.05.2020.

Within this framework, Codognotto Polska sp. z o.o is in charge of designing and drafting three Study Analyses on multimodal nodes efficiency and feasible ECO solutions deployment within the Programme area.

#### ART. 1 ORGANISATION AWARDING THE SERVICE CONTRACT

Codognotto Polska sp. z o.o.

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PL7251959614

Responsible of the awarding procedure: Mr. Marcin Kubica

#### ART. 2 DESCRIPTION OF THE SERVICES REQUIRED

In the framework of the project TalkNET (Interreg VB Central Europe 2014-2020 Programme, Index n. CE1044), CODOGNOTTO Polska sp. z o.o. (from here on indicated as "Awarding Organisation"), requires technical support in drafting three Study Analyses on multimodal nodes efficiency and feasible ECO solutions deployment within the Programme area.

The three Study Analyses are the following:

1. Analysis on multimodal nodes efficiency and connections – Venice (NAPA) – D.T1.2.1.  
According to the Analysis focuses on three main topics, along with a SWOT analysis:
  - a. improvement of last mile connections;
  - b. multimodal terminal efficiency and optimisation;
  - c. existing/new multimodal services assessment.
2. Analysis on multimodal nodes efficiency and connections – SZCZECIN – D.T1.2.8.  
According to the Analysis focuses on three main topics, along with a SWOT analysis:
  - a. improvement of last mile connections;
  - b. multimodal terminal efficiency and optimisation;
  - c. existing/new multimodal services assessment.

Codognotto Polska sp. z o.o.

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### 3. Analysis on ECO-solutions deployment – SZCZECIN – D.T2.2.8.

According to the Analysis focuses on two main topics, along with a SWOT analysis:

- a. alternative fuels solutions;
- b. energy efficiency solutions.

For all the above-mentioned Study Analyses, the Awarding Organisation requires support in designing and drafting of a dedicated stakeholder mapping.

In detail, the technical support required by the Awarding Organisation includes:

- Designing of a detailed methodology for the drafting of the three above-mentioned Study Analysis, in compliance with the indication of the project's Application Form and the Awarding Organisation;
- Supporting in the identification and collection of data and information useful for the preparation of the Study Analyses;
- Supporting in the systematization of data and information collected and their subsequent evaluation and assessment;
- Collaboration in drafting the Study Analyses, which fully identify relevant variables, such as:
  - o type of organisations and stakeholders involved;
  - o type, procedures and modalities of the services offered;
  - o political and legal environment within the Programme Area concerning the topics under review.
- Reviewing of the drafts on the basis of the indication of the Awarding Organisation.

The potential supplier has to demonstrate a sound competence both of Polish and Italian market. For intermodal flows Italy has to be considered the starting point of the analyses. Indeed, one of the major issues to face to enhance modal-shift is the unbalancing round trip IT-PL. The Polish market is growing more than the Italian one and the flow from Italy to Poland is normally characterised by empty mileage. Furthermore, as far as alternative fuels are concerned, Italy is a benchmarker in the area since it was able to overcome a blocked condition supporting alternative fuel deployment.

The above-mentioned activities have to be implemented under the supervision and following the directives of the Awarding Organisation.

Furthermore, in order to implement the above-mentioned activities, the Awarding Organisation requires the availability to:

- participation in internal meetings and meetings with Stakeholders and Project Partners, both remotely and in presence, when requested by the Awarding Organisation;
- participation in project transnational project meetings, when requested by the Awarding Organisation;
- participation in meetings, seminars, workshops and conferences, both remotely and in presence, when requested by the Awarding Organisation.

Due to the nature of the Studies, all the contributions have to be provided in English.

#### ART. 3 DURATION

The services required must be provided within the month of July 2018 (included), based on the Awarding Organisation's subsequent indications.

In detail, the provisional timeline is the following:

- 16<sup>th</sup> of March 2018: definition of a detailed methodology for the drafting of the three Study Analysis, compliant with the indication of the project's Application Form and the Awarding Organisation;
- 30<sup>th</sup> of April 2018: delivery of the preliminary drafts of the Study Analysis;



- 31<sup>th</sup> of July 2018: delivery of the final drafts of the Study Analyses, in line with the template format provided by the Awarding Organisation.

#### ART. 4 COMPENSATION

The estimated cost for the above-mentioned services is: (twenty-nine thousand two hundred eighty-two/00), 25.000,00 EURO (twenty-five thousand/00 EURO), VAT excluded.

This amount has to be considered as maximum practicable.

This amount has to be considered as inclusive of all costs incurred for the performance of the requested services.

The economic operator awarded is the sole responsible of the compliance with the provisions of the security, safety, insurance and social security charges related to the implementation of the services.

Payment will be made upon receiving of the related invoice or equivalent document after the delivery of the final drafts of the Study Analyses, in line with the template format previously provided by the Awarding Organisation.

#### ART. 5 TERMS AND CONDITIONS FOR SUBMISSION OF OFFERS

For the provider selection the awarding organisation will be supported by Codognotto Group's Marketing & Innovation Area. Any request of clarification or price quotation have to be addressed to:

Mr. Marcin Kubica: marcin.kubica@codognotto.com, General Manager of the Awarding Organisation or Mr. Andrea Condotta: andrea.condotta@codognotto.com, Marketing & Innovation Manager of Codognotto Group.

The price quotation must include an overview of the technical proposal, in line with the requirements stated in art. 2.

The price quotation must indicate the amount of the total taxable amount and VAT, if applicable.

The price quotation has to be sent within the 16<sup>th</sup> of February 2018. Applications received after this date or without the requirements indicated in art. 2 and 5 will not be considered.

#### ART. 6 AWARDING PROCEDURE

Due to the nature of the supporting services required, the selection criterium adopted is: best value for money.

Any price quotation above the limit stated (art. 4), variable, multiple, subjected to conditions or partial will not be considered.

#### ART. 7 SELECTING PROCEDURE

Due to the selection criterium indicated in art. 6, the service will be awarded to the bid presenting the most advantageous combination of cost/quality to meet the Awarding Organisation's requirements. The evaluation of the selection procedure is expressed in hundredths.

An Internal Commission nominated by the Responsible of the Procedure and composed by the Awarding Organisation staff will evaluate the price quotation and proceed to award, applying the following criteria:

Evaluation Criteria	Description	Level	Score
A	Coherence of the offer to the specific requirements listed in art. 2 "Description of the services required"	Not sufficient	0
		Sufficient	7.5
		Good	15

		Very good	22.5
		Excellent	30
B	Overall quality of the offer and technical proposal for the implementation of the service.	Not sufficient	0
		Sufficient	5
		Good	10
		Very good	15
		Excellent	20
C	Quality and relevance of previous experiences with respect to the subject of the selection, achieved in the context of ETC Programmes or other EU funded Programmes.	Not sufficient	0
		Sufficient	5
		Good	10
		Very good	15
		Excellent	20
D	Quality and relevance of previous experiences with respect to the subject of the selection, not related to ETC or other EU funded Programmes.	Not sufficient	0
		Sufficient	4
		Good	6
		Very good	8
		Excellent	10
E	Economic offer (% of reduction)	0% > x ≥ 5%	0
		5% > x ≥ 10%	5
		10% > x ≥ 15%	10
		15% > x ≥ 20%	15
		> 20%	20

#### ART. 8 PROCESSING OF PERSONAL DATA

Data provided by the bidders will be processed in accordance with the EU Regulation GDPR 2016/679 of the 27<sup>th</sup> of April 2016 and the Polish national law applicable.

Ustroń, 12.01.2018



The General Director - Marcin Kubica