

FEDeRATED

Grant Agreement n. INEA/CEF/TRAN/M2018/1789631 TENtec Project n. 2018-EU-TM-0119-S - 28151860

REQUEST OF PRICE QUOTATION - Support for Technical Project Management

PREMISE

Codognotto Group is a logistics and transport company operating in over twenty countries with fifty offices. The Group deals with integrated logistics and transport through the use of all modes of transport. As a distinctive element on the market, the Group proposes itself as a driver of innovation.

Within this general framework, Codognotto Italia S.p.A. with registered office in Salgareda (31040 - TV), in Via Calnuova n. 18, tax code and VAT number 00474360310, (hereinafter "Awarding Organisation" for reasons of brevity), is partner of the EU funded action FEDeRATED (Call CEF-T-2018-MAP-TRANSPORT, Priority Innovation and new technologies in all transport modes, TENtec Project n. 2018-EU-TM-0119-S - 28151860, GA INEA/CEF/TRAN/M2018/1789631).

Purpose of the aforementioned Action is to develop and validate a digitized system active along the main European Transport Corridors according to the "corridor information system" principle.

More in detail, FEDeRATED aims at creating of a federative system of public and private IT platforms capable of sharing data and information for a better management and planning of goods along the logistic chain.

FEDeRATED action is declined in five different activities:

1. - Vision
2. - Master Plan
3. - Pilots, Living, Labs&Testing
4. - Collaboration
5. - Project Management

Accordingly, the selected provider would assure the necessary competences and knowledge in order to achieve the development goals set by the Awarding Organisation and in line with the timing and expectations foreseen by FEDeRATED action and in particular in relation to act. 3.

In order to achieve the above described aims, Codognotto Italia S.p.A. requires the identification and selection of highly-specialised external expertise support to provide advising, consultancy and software development service in order to assure a proper technical coordination of the pilots comply in act. 3.

The recourse to external competencies by the Awarding Organisation is required by the nature and quality of the expertise necessary to perform the activities foreseen at company and FEDeRATED Action level.

These activities, as required by FEDeRATED Action, cover a wide range of knowledge relating to IT development and Project Management. Accordingly, the entire range of skills required determine the use of external expertise as it is not available within the Awarding Organisation.

Copy of the Grant Agreement funding FEDeRATED action is available at the headquarter of the Awarding Organization for consultation, upon request.

Based on the premise, Codognotto Italia S.p.A., as Awarding Organisation, is asking an offer for the implementation of the following service.

All that stated

The Awarding Organisation communicates the following

1. PREMISE

The above premise and the documents referred in it, including the Call Notice and the Grant Agreement, even if not physically attached, constitute an integral and substantial part of this Request of Quotation.

2. ORGANISATION AWARDING THE CONTRACT

Codognotto Italia S.p.A.
Via Calnuova 18
31040 Salgareda (TV)
VAT: 00474360310

3. DESCRIPTION OF THE SERVICE REQUIRED

In line with the goals and achievement mentioned in the premise, Codognotto Italia S.p.A., as co-beneficiary Partner of the EU project FEDeRATED, Grant Agreement n° INEA/CEF/TRAN/M2018/1789631, TENtec Project n. 2018-EU-TM-0119-S - 28151860, requires a Support for the Technical Project Management for assuring the correct development of act. 3 implementation.

The mentioned activity has the main objective to practically test FEDeRATED's vision on the logistics chain through the creation, adaptation and revision of IT platforms in use.

Codognotto Group's will play a major role in the European process of enhancing concepts such as paperless transport (SG1) and data sharing (SG2) involving all its business areas (Logistics&Distribution; Air&Ocean; FTL).

The awarded organization will support the management of the executive monitoring activities following the architectural indications defined by Codognotto IT Department: under the guidance, and based, on the requirements defined by Codognotto.

In detail the awarded organization will assure a flexible Technical Project Management including at least the following activities:

1. Activity execution and resource planning
2. Controlling time management
 - Define specific alignment on tasks
 - Sequence tasks
 - Verification of the Estimation of the duration of each task
 - Support on schedule developing.

- Support on schedule maintaining.
- 3. Analyzing and managing project risk
- 4. Track and Support Monitoring progress (I.e. Time Scheduling)
- 5. Managing reports and necessary documentation
- 6. Support on the software requirements collections in case of specific needs

The high innovative vision promoted by FEDeRATED necessarily requires a flexible approach of the Technical Project Management, that's why Codognotto ask to provide a flexible support based on relevant resources that will be provided by the awarding

This peculiarity must necessarily reflect the economical and technical proposal for the service required.

Every three months, the Support Technical Project Management will be assessed. Accordingly, the awarding organization could require a different approach, increase the effort, reduce it and/or apply any other necessary measure to assure the implementation of FEDeRATED's activity 3. For every assessment, the Awarded Organization will have to provide a technical report on the tasks performed in the sub-mentioned period. The documentation provided will be assessed and approved by the Head of IT dpt.

4. DURATION

The service requested in art. 3 will have to be assured for all duration of FEDeRATED Action expected to be concluded in December 2023. Nonetheless, it will have to be adapted to the concrete implementation of the pilot actions that will be assessed every three months on the base of the documents and tasks performed by the Awarded Company.

The effective duration of the contract will vary on the base of pilot actions time line and periodical assessment.

Any further indication concerning the timeplan and the duration of the service as set in detail in art. 3 "Description of the service required" will be communicated by the Awarding Organisation in due time.

Travel and accommodation have to be included in man-days rate as lump sum.

Withdrawal:

The project could be cancelled (by both parties) by written communication 90 days for supervening and documented needs or, in the case of the supplier, if Codognotto considers in its unquestionable judgment the need to suspend the service for any reason: without anything being due from both parties, including also the interruption of participation in the project or the cancellation of the same.

5. COMPENSATION

The maximum amount of the offer should not exceed 550.000 Euro including accommodation and traveling costs.

The Bidding Company will have to assure a minimum of two man/days per week that could be increased till ten man/days per week. In any time, with no extra costs for the Awarding Company, the Bidding Company will have to assure on spot presence in Codognotto Group's Head Quarter.

The Bidding Company is the sole responsible of the compliance with the provisions of the security, safety, insurance and social security charges related to the implementation of the service.

The Awarding Company reserves the right to request from the Bidding Company, in the period of effectiveness of the contract that will be stipulated, the increase (or decrease) of the contractual services, under the conditions and fees established in the contract; in particular, the Bidding Company may be required, under the same conditions and fees, to increase (or decrease) the contractual activities up to the limit of 20%.

6. PAYMENTS

Payments will be made upon receiving of the related invoice or equivalent document on a monthly basis. All details regarding actual payments' timing and methods will be specifically agreed between the parties.

Any invoices or equivalent document issued by the Awarded Economic Operator has to report the following wording:

Expenditure for service provided within the framework of the project:
FEDeRATED

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Every month, the selected economic operator will be required to report in written their work progress status by providing written monthly timesheets of the hours dedicated to the project assignment. The template of the timesheet will be provided in due time by the Awarding Organisation.

Non-compliance with the above listed specifications will make impossible for the Awarding Organisation to proceed with the payment. Therefore, the Awarding Organisation cannot be held responsible for the delay or failure to pay, until the conditions described above are met by the Awarded Economic Operator.

Furthermore, failure to supply the requested service, along with the reporting documentation above-listed will lead to the termination of the service awarded, with consequent effects on the amounts paid.

The Awarding Organisation reserves the right to interrupt the supply of the technical service covered by this request for quotation at any time (art. 3 "Description of the service required"), without prejudice to the calculation of the fees accrued by the economic operator selected up to the moment of communication of interruption by the Awarding Company.

7. TERMS AND CONDITIONS FOR SUBMITTING AN OFFER

Any offer related to this Request of Price Quotation, including any other supporting documents, must be received within the h. 12:00 of the 28th of February 2020. Offers received after this date or without the requirements indicated will not be considered.

Offers must report the following wording:

Offer for service provided within the framework of the project:
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Any request of clarification or price quotation have to be addressed to the above listed Referents.

With reference to art. 3 "Description of the service required", the selection procedure, will be carried out by evaluating the qualifications and expertise acquired by Bidders, proved by Curriculum Vitae or technical proposal.

A technical interview could be requested to the preselected Bidders, in order to assess its suitability with respect to the expertise required.

The price quotation must indicate the amount of the total taxable amount and VAT, if applicable.

The offer can be delivered both in English or Italian.

In order to simplify the elaboration and the consequent evaluation and comparability of the offers, the awarding organisation is suggesting to fulfil the template provided in annex 1.

8. AWARDING PROCEDURE

The evaluation and selection of the Offers received will be expressed in hundredths. The evaluation and selection of the Offers received will be carried out by an internal commission duly nominated by the Responsible of the Procedure employed by the Awarding Organisation, applying the following criteria:

Evaluation Criterion	Description	Level	Score
A	Coherence of the offer to the specific requirements listed in art. 3 "Description of the service required"	Not sufficient	0
		Sufficient	15
		Good	7.5
		Very good	22.5
		Excellent	30
B	Overall quality of the offer and technical proposal for the implementation of the service.	Not sufficient	0
		Sufficient	7.5
		Good	15
		Very good	22.5
		Excellent	30
C	Quality and relevance of previous experiences with respect to the subject of the selection, achieved (CVs of the experts can be included)	Not sufficient	0
		Sufficient	5
		Good	10
		Very good	15
		Excellent	20
D	Economic offer compared to the best economical bid to be provided in man-days (% of reduction)	0% > x ≥ 5%	0
		5% > x ≥ 10%	5
		10% > x ≥ 15%	10
		15% > x ≥ 20%	15
		> 20%	20

Responsible of the procedure: Mr. CODOGNOTTO Matteo, Western Europe FTL Group director, Codognotto Group

The Awarding Organisation reserves the right not to proceed with the awarding.

9. PROCESSING OF PERSONAL DATA

Pursuant to the EU Regulation GDPR 2016/679 of the 27th of April 2016 and the Italian national law applicable, the Awarding Organisation informs that the personal data provided by the Bidders will be used by the Awarding Organisation and its Group exclusively for the purposes related to this Request of price quotation and in the event of any future assignment.

Accordingly, data provided by the bidders will be processed in accordance with the EU Regulation GDPR 2016/679 of the 27th of April 2016 and the Italian national law applicable.

Data retention may be carried out through computer and paper archives and will be processed in compliance with Legislative Decree 163/06 and subsequent amendments.

By sending its Proposal, the Bidder expresses its consent to the processing of personal data. The Data Controller is Codognotto Italia S.p.A., in the person of Mr. Maurizio Codognotto, CEO. At any time, the Bidder may exercise his/her rights towards the Data Controller, pursuant to the aforementioned EU Regulation GDPR 2016/679 of 27 April 2016, by sending an email to marketing@codognotto.com.

Salgareda, 10/02/2020

The Responsible of the Procedure

Mr. CODOGNOTTO Matteo

Signature

